

UUGI Executive Board
November 6, 2008

Present: Merry Bortz, Carla Clark, Brian Sherman, Karen Eggert, Shawn Carraway, Debbie Martin, Pat Nicholls, Michael Bowden, Scott Thomas

Absent: Mark Andrews

Meeting was called to order at 10:05 AM CST by chair, Carla Clark. Carla welcomed everyone.

Pat moved & Shawn seconded to approve the September 25, 2008 Executive Committee meeting minutes as written. The minutes were approved unanimously.

Reports from officers, appointed representatives, committees:

Chair (Carla)

Carla reported on the following items....

Carla thanked the committee for voting to approve the merger and bylaws documents. There have only been a few comments on the blog and a few off list. Most people had positive comments or minor cleanup/wording suggestions. Carla will resend the revised document later today to the committee with the proposed changes for comment.

The merger sub-committee meets on Monday. Membership voting on the documents opens November 15th and runs through December 15th. Carla felt the only item that might need further discussion or compromise was some of the wording in Article 7 which involves requiring that a Canadian member serve on the Board instead of striving to have a Canadian member on the Board.

Past Chair (Mark)

Mark was not present so there was no report.

Chair-Elect (Brian)

Brian stated that he plans to send out messages trying to solicit presenters for the content management preconference session. There is still time. Carla and Shawn will be backup presenters if other presenters do not step up.

Secretary (Debbie)

Debbie had nothing new to report at this time.

Treasurer (Pat)

Pat reported that all renewal invoices have been sent out and payments are coming in.

There is a balance of \$67,000 in US accounts and \$3800 in Canadian accounts.

Pat will create a new membership list and send it to Merry.

Pat has a list of expenses from the UUGI committee trip to Dallas this summer. It was agreed that these should be paid from the UUGI budget. It was discussed that some/all of the conference chair's expenses could be paid from the conference budget for the actual conference in Dallas in 09.

A few people have registered for the 09 conference already but it is still early.

Carla stated that Pia will try to work out some comp room nights for members of the two executive committees/boards.

Program (Shawn and Michael)

The conference website is up, registration is open and an initial call for presenters has gone out. They will be pushing for more proposals soon. Proposals are due by mid-December.

Shawn mentioned that Michael has done most of the work so far.

The conference planning sub-committee is meeting tomorrow. 7 proposals have been received from Chris H. Amy has ideas for the actual program. Michael has been in close contact with Karen Albright. There is now a link on the Client Care site to the UUGI site.

Shawn will be working on a blog or some mechanism for gathering customer feedback concerning the conference. Carla stated that it is time to be clear to the membership about conference costs, the presenter discount reduction and so on. In the past SirsiDynix has absorbed the cost and taken the financial liability for a lot of the conference. They also received any profits. This year the user groups are taking on this responsibility.

Scott mentioned that initially forum moderators were told that they would get a conference discount if they hosted a forum. Now the expectation/requirement is that they will need to host a session with an agenda at the conference. It needs to be more than a gripe session with SirsiDynix staff. This will probably not be an issue since most moderators do present a sharing session. It was agreed to stick with the plan of offering the discount of \$100 to moderators who also host a sharing session with an agenda.

Mike stated that he needs to have more information/coordination with Pia. Some items needed are vendor lists, wireless pricing and the number of people registered so far. Carla will check on this.

Member-at-Large (Merry)

Merry reported that things have been quiet. She has some postings about upcoming regional conferences.

Nominating Committee (Karen)

Karen stated that during the next merger sub-committee conference call she would like clarification on what the steps will be for the upcoming elections for the merged group.

Enhancement Forums (Scott)

Scott reported that there are 2 forum openings – Academic Reserves and Director’s Station. Scott announced that he is stepping down as the Enhancement Forum Moderator as soon as he can find someone to take his place. He has contacted one person. A couple of other names were mentioned. Scott will stay on until a replacement is found but he would like to concentrate his efforts on the merger sub-committee. Scott has been filling this position for several years and his work has been greatly appreciated. This will be an elected position in the merged group.

Old Business:

The merger and bylaws were discussed earlier in the call.

Carla expects to follow-up soon with SirsiDynix on outstanding issues from the Q & A session at the last SuperConference in Detroit.

New Business:

No new business was brought forward.

Action Items:

No additional items except those listed earlier in the minutes.

Committee members are reminded that they can update the group calendar on Google calendars.

The meeting adjourned at 10:55 CST. The next call will be Thursday, December 18th at 1:00 PM CST.

Minutes respectfully submitted by Debbie Martin