

UUGI Executive Board
March 29, 2006

MINUTES

I. The meeting was called to order at 2:10 p.m. CST

Present: Debby Conrad, Debra Powell, Debbie Martin, Holly Gordon, Jack Drost, David Slater, Kristen Valyi-Hax, Karen Albright, Natalie Palermo, Rob Brown, Tom Gates, Carla Clark, Dawn Moore, Ranny Lacanienta, Emma Monroe, Crystal Ashton, LeBron Miles

II. Housekeeping from SC2006

Setting date for Sirsi check to UUGI – Sirsi check will come on the first of May. A discussion was held about discounts. In the past, the nominating committee has not received a discount to the SuperConference, but the Executive Board does receive a discount. Sirsi still needs to reimburse UUGI for the Oracle pre-conference, and UUGI needs to reimburse Sirsi for the breaks. Karen will forward the numbers to David and Debby C.

DRAUG registration fees to UUGI – The DRAUG registration fees will be forwarded to UUGI. There were not that many remaining DRA users for this conference.

Conference evaluations – The conference went well. Most people did not like the food. The API summit was popular, and if it is held in the future, then it needs to have more structure to it. Perhaps an API summit could be held at the start of the last session and go for four hours, with participants ordering in pizza. It also needs to have a limited number of speakers with limited time to speak.

The majority of the respondents want to have the conference start on Monday morning – is it possible to change at this point? It would depend on how room blocks are filled. The SirsiDynix party should be held on Monday night.

Forty percent of respondents said they would make due with a continental breakfast and drinks only on breaks, which would save about \$7 per person. We need to investigate if the Broadmoor can support other breakfast options if people want to have a hot breakfast. \$300 of the \$450 registration fee was spent on food. We also want to have UUGI representatives available when selecting meals.

V. Preliminary planning for SC2007

Timetable for activities – A timetable needs to be done soon since the conference is three weeks earlier this year. Karen will work with the conference chairs to begin this process.

Follow-up call – See above.

Broadmoor trip – A planning meeting should probably be held in July or August. We would like to arrive on Saturday, meet on Sunday morning, have a walk-through on Sunday afternoon, meet again on Monday morning, and leave on Monday afternoon. This may depend on availability at the hotel.

The Broadmoor has 700 rooms in the hotel, and on our peak nights at SC2006, we used 800+ rooms. Should we block extra rooms at another hotel affiliated with the Broadmoor, or should we just put the other hotel information up on the SC web page? If we block rooms, we drop the room rate. If we do block, then we should select just one hotel. Perhaps SirsiDynix staff could be housed at the spillover hotel, leaving room for conference attendees. The Broadmoor has a shuttle which goes between the hotels.

Menu planning – As noted above, we want to have UUGI representatives available when selecting meals.

Registration issues: Member vs. nonmember AND Dues – We would like to send out a message in May, and begin collecting dues in July. When registering an attendee of the SuperConference, how do we tell a member from a nonmember? Possibilities include creating the UUGI registration as a separate event on the registration page. Then, when people register for UUGI, they are given a code which they can input on the SC registration page. David and Emma will discuss these issues separately. Tom stated that he could get a customer list to the UUGI Board.

III. Website

Has anything been done for the website? We have volunteers, but no activity has been done yet because we are waiting for a URL. It is possible that we may have this hosted on Sirsi.net.

IV. ALA

Doralyn Rossmann will be at ALA once again for an UUGI meeting. We will likely have a repeat of a program that was held at the SuperConference. Carla stated she would talk to the LOUIS people to get one of them to present, and they should contact Doralyn.

V. SIGs

An e-mail was sent out asking for SIG contact information.

VI. Other

Videos – Ranny will have the videos from SC2006 up next week. They will be in streaming video format, and Carla and Ranny will send out an e-mail when it is ready.

VII. Adjournment

The meeting was adjourned at 3:20 p.m. CST