

**UUGI Executive Board**  
**March 14, 2008**  
**Conference Call**

**MINUTES**

- I. Preliminaries: The meeting was called to order at 11:03 CDT by chair Mark Andrews.

Present: Debbie Martin, Carla Clark, Coleen Neary, Debby Conrad, Scott Thomas, Lissa Potter, Mark Andrews, Michael Bowden, Karen Eggert, and Merry Bortz.

Absent: David Slater and Shawn Carraway.

Michael moved & Carla seconded to approve the February 29th minutes as written. The minutes were approved unanimously.

- II. Treasurer's Report:

David was unable to attend the call. He reported to Debby C. that numbers were basically the same as reported at the February 29<sup>th</sup> meeting.

- III. Old Business:

A. 2010 Joint Conference Contract (Mark)

Mark and Amy Terlaga (CODI) signed/countersigned the 2010 joint conference contract for the Orlando Coronado. Mark and Carla have copies. Mark will send a copy to David as well.

B. Nominations (Coleen)

The ballot has gone out to the lists and, thanks to Merry, is posted on the UUGI website in both a read/print and live voting version. Coleen will send a voting reminder soon and will correct the dates in the announcement text that referred to March instead of April for voting to close.

C. SC '08 Report (Lissa and Michael)

The program has been sent to the printer. All UUGI presentations have been submitted to Lissa and Michael. Michael is waiting to convert them to PDF until Karen Albright works out with Envisionware whether they will be printed with 6 slides per page (no room for notes) or 3 slides per page (with room for notes). Karen is pushing for 3 slides per page. Mark and/or Carla may need to push this with Envisionware/Karen.

Michael is collecting names for first time presenters. He is providing special ribbons for their nametags. He will find out what color the other ribbons are for Exec Committee and other presenters. It was decided to use colored dots again for preconference attendees.

Lissa had suggested previously having nominations/voting for SirsiDynix client care staff of excellence and presenting them with some sort of recognition at the conference. Carla will contact Terry J. at SD for a list of client care personnel and prepare a voting document. The winners will be presented with a large ribbon or a certificate and will be announced at the UUGI business meeting.

Lissa prepared a Detroit restaurant list and Merry tweaked it. It is posted on the UUGI website. Thanks!

There are about 30 people currently signed up to volunteer at the registration desk. Lissa provided Michael with names of Sirsi libraries in the Detroit area to contact for additional volunteers. Exec Committee members will be asked to fill in volunteer slots as needed. Carla asked for help checking attendees in for the two preconferences. Karen and Coleen volunteered to assist Carla.

Carla reported that the preconference sessions are under control. Stephen Lucchetti will be recognized for his instrumental work in having UUGI sponsored preconferences for the past three years. He will be given some sort of recognition. Lissa suggested a gift certificate to a favorite restaurant of his in the Detroit area and others agreed.

Debbie reported that the presenter and special worker certificates are at the printer currently. Since Joel Hahn is presenting three sessions, he will be given a special mention/thanks at the UUGI business meeting.

#### IV. New Business

##### A. Quorum (Mark)

A concern was raised about whether the Exec Committee had a quorum for voting during the last conference call. When the by-laws are rewritten/revised it could be made cleared about who are elected members versus voting members. Most people felt that either way, there was a quorum present during the last call.

##### B. Q & A Format at SuperConference (Mark)

Concerns were raised on the sys admin list recently about the change in format for Q & A with SD execs. The last two years the Q & A closing session was scripted and stilted. Based on a format adopted by CODI, the UUGI exec committee had decided to opt for a frank talk with SD execs and UUGI exec committee based on feedback/questions/concerns gathered ahead of time from SD customers. This meeting is scheduled for Friday, April 4<sup>th</sup>. The plan is to present the questions/concerns to the SD execs and then to get commitments/timelines from them on resolving/addressing the issues raised. The results of this meeting will be presented to the membership at the UUGI Business meeting on Sunday, April 6<sup>th</sup>.

A discussion was held on how to report dialog back to the users and allow them a forum for feedback. A "Talk to the UUGI Execs" session was already scheduled from 3:30-5:00 on Monday, April 7<sup>th</sup>. Mark will ask, through Tom Gates, if this session can extend until 5:30. Regular sessions are finished by 4:30 on the 7<sup>th</sup>. From 4:30-5:30 could be a Q & A session with SD execs and the general membership. Mark will contact Tom Gates immediately following this conference call to present this proposal/motion. Michael will work with Pia to arrange a larger room for this session.

Carla moved and Michael seconded to have a Q & A with SirsiDynix Execs on Monday, April 7<sup>th</sup> from 4:30-5:30, with the room TBD. The motion passed unanimously.

### C. Merger News (Carla)

Carla reported that she & Ranny had a conversation with Amy T. from CODI. Amy had talked to her board about possibly dissolving the two groups and creating a new, combined group. Some on the CODI board thought it would be best to instead dissolve UUGI and for UUGI to merge into CODI. Some on the UUGI board have concerns with this scenario. While it is mostly semantics, both exec committees want their membership to feel that they are looking out for their best interests. After UUGI, the two boards need to have a virtual meeting to continue these discussions and how best to proceed. The goal is to merge/dissolve/recreate by the joint conference in 2009. Perhaps this can be accomplished even sooner. The sooner the two groups are combined, the sooner we can have a stronger/more unified voice to negotiate user concerns with SD.

Since whatever action is taken (except remaining as is) will involve a legal dissolution or merger of an existing corporation, the decision will require a formal, written vote of the UUGI membership. Karen Albright suggested the name of a Huntsville lawyer to Carla. Carla will be sending him some questions.

Michael suggested that UUGI (or the new user group) might want to consider doing a customer satisfaction survey/SD report card and have the results posted publicly. Others felt like this would be good to pursue, probably after the merge.

### V. Action Items

Mark to send David a copy of the 2010 contract.

Coleen to send voting reminder and date correction.

Mark/Carla work with Karen A. and Envisionware about 3 slides per page instead of 6.

Carla to contact Terry J. for list of client care personnel. Carla to create a way for UUGI members to vote for outstanding client care staff members by teams and possibly overall.

Michael to contact Detroit Sirsi libraries to solicit additional registration volunteers.

Mark to contact Tom Gates about adding a SD Q & A session with customers.

Meeting was adjourned at 11:48 AM CDT by Mark Andrews. Next call is scheduled for Friday, March 28th 11 AM CST. The conference phone # is 1-800-853-0223. The code is 110301.

--Minutes respectfully submitted by Debbie Martin