

UUGI Executive Board
July 8, 2008

Present: Merry Bortz, Carla Clark, Brian Sherman, Karen Albright, Shawn Carraway, Debbie Martin, Pat Nicholls, Coleen Neary

Absent: Scott Thomas, Karen Oster, Karen Eggert, Mark Andrews, Ranny Lacanienta

Visitors: None

Meeting was called to order at 2:08 PM CST by chair, Carla Clark.

Shawn moved and Merry seconded to approve the June 9, 2008 Executive Committee meeting minutes as written. This was passed unanimously.

Reports from officers, appointed representatives, committees:

Chair (Carla)

Carla reported on a number of calls she participated in since the last UUGI Board conference call.

June 10th – Call with Tom Gates, Pia Jones and Karen Eggert concerning financial closure from the 08 Superconference. UUGI netted around \$8,000 from the pre-conferences. UUGI would have owed SirsiDynix around \$15,000 from presenter discounts. There was no formal arrangement on who would receive the extra \$105 from non-member registrations for the conference. It was decided by both parties to just call it even with neither side needing to pay the other.

June 11th – Sat in on the CODI Executive Board call. CODI approved sending Amy Terlaga and Chris Hauser to the August meeting of the UUGI Board in Dallas. CODI approved sharing the expenses for Pia's travel to Dallas.

June 18th – Merger committee call with the merger subcommittees from CODI and UUGI. Lots of good discussion. Sub-committees were formed from this group to work on specific aspects concerning the merger. (Articles and Bylaws, SIG/RUGs, Elections...) Topics discussed included timelines, will the new group be North American or International and establishing a Board wiki for merger discussions.

June 19th – Federated chat with CODI. Call initiated by CODI with their various international counterparts. Discussion revolved around the last release of Horizon; migration issues for international customers; and SirsiDynix participation in user group meetings worldwide.

June 24th – Conference planning call with Amy T., Pia, Shawn & Michael. Discussed budget concerns. Need a new name for the joint conference. Shawn is working on this. Need a memo of understanding with SD and CODI and UUGI as to who will do what.

Carla has been in communication with SD CEO Gary Rautenstrauch concerning Tom Gate's replacement. In the short term Gary will be handling the marketing activities. He will also be the liaison to the two users' groups for conference planning. Jim Wilson will be the "all purpose" liaison to the two user groups.

Enhancement Forum Moderator (Carla in Scott's absence)

Enhancement forum voting deadline is fast approaching. SD seems to be participating more in the forums. A survey was sent out to customers recently asking about the possibility of dissolving the enhancement discussion forums since the listservs cover much of the same territory. To date the voting stands at 115 strongly support this change, 54 support it, 31 are neutral, 10 slightly disagree and 18 strongly disagree.

Past Chair (Mark)

Mark was not present so there was no report.

Chair-Elect (Brian)

Brian is working on the merger subcommittee concerning nominations and elections. Carla will check with the attorney on the legal considerations concerning the initial election and the timing.

Secretary (Debbie)

Debbie had nothing to report.

Treasurer (Pat)

Pat reported sending out a few individual UUGI dues renewal notices. She plans to send out all the notices shortly. It was decided to pay the X-Mission bill for a 6 month time period at this time.

Program (Shawn and Michael)

Michael & Shawn met together over the 4th of July to work on program planning including what needs to be done and the pending questions and timelines. They recently had a discussion with Pia and the CODI Board about a number of issues.

When will registration begin? It could begin in October. Preconferences will need to be set prior to registration. Sessions would need to be submitted by December.

CODI does their program a little differently than UUGI so how will this look? (Carla is seeing if we can get the program code from SD.)

Does the conference day need to be extended in some way to allow for more sessions and more time for certain sessions?

Will there be two distinct conferences (CODI/UUGI) held under one roof or one integrated conference, perhaps with strands?

What all needs to be submitted to Pia by August so a budget can be determined?

CODI provides breakfast but no presenter discounts, UUGI provides presenter discounts but no breakfast. What is the best way to handle these issues yet maintain costs?

CODI has not done preconferences in the past. If they want to participate this year how will that look as far as planning and sessions? (One preconference idea from Michael is a migration preconference session.)

What will the name be for the combined conference?

Shawn will be starting a conference blog for the membership of both user groups to provide feedback and communication for conference/program planning. It will be a public blog. UUGI wants to work cooperatively with CODI to make this a great conference. E-mail Shawn or Michael with any suggestions or comments. They would like to do another survey soon to gauge expected attendance at Dallas in April. They are also looking at issues such as breakfast options, having more vendors and securing door prizes.

Member-at-Large (Merry)

Carla thanked Merry for working on setting up the conference and merger blogs. These should be announced early next week. Merry said she was hoping that RUGs as well as SIGs would be offered space for meetings at the conference. She will set up a blog for SIGs/RUGs to share information. She is writing a SIG/RUG merger issue document and will share it with the SIG/RUGs subcommittee and the merger subcommittee.

Nominating (Karen E)

Karen is discussing with the nominating committee, the merger sub-committee and Brian about questions/issues around the upcoming elections in relation to the merger.

Old Business:

Carla asked for everyone attending the meeting in Dallas at the end of August to e-mail her, along with their choice for a roommate so Pia can make room arrangements. Pia will arrange for breakfast and lunch on Tuesday. Amy T. and Chris H. from CODI, as well as Gary R. and Jim W. from SD will attend the Dallas planning meeting also. Gary has invited the group to dinner on Monday or Tuesday evening. Pia suggested that the travel expenses of some UUGI/CODI board members be built into the conference budget. Carla and Amy conferred and decided that the program chairs from both groups, as well as Pia's travel expenses should be built in to the budget.

Merger business was discussed earlier in the call.

Carla reported that the group is now officially an O'Reilly member. She will contact them concerning securing free items.

Blogs for conference and merger – this information will be posted soon.

New Business:

There was no new business brought forward.

Action Items:

No additional items except those listed earlier in the minutes.

The next call is Friday, August 15th at 2:00 CST. Committee members are reminded that they can update the group calendar on Google calendars.

The meeting adjourned at 3:00 CST.

Minutes respectfully submitted by Debbie Martin