

**UUGI Executive Board**  
**January 22, 2009**

Present: Merry Bortz, Carla Clark, Karen Eggert, Debbie Martin, Scott Thomas, Michael Bowden, Pat Nicholls, Brian Sherman

Absent: Mark Andrews, Shawn Carraway

Visitor: Chris Hauser

Meeting was called to order at 1:05 PM CST by chair, Carla Clark. Carla welcomed everyone.

Karen moved to approve the December 18, 2008 Executive Committee meeting minutes as written. The minutes were approved unanimously.

**Reports from officers, appointed representatives, committees:**

**Chair** (Carla)

Carla reported on the following items....

The merger passed and now the attorney is looking over the dissolution and merger documents.

Carla plans to have discussions with Gary Rautenstrauch and Berit Nelson soon concerning questions raised by customers at the last UUGI conference, questions concerning the enhancement process and other issues.

Conference planning is moving along well. About 200 people are registered to date.

It was discussed and decided that there should be a Canadian User Group sharing session at the conference. Pat will provide a couple of Canadian contact names. If they are not available or willing to lead the sharing session, Pat volunteered.

Michael is going to work with Scott to try to fill some gaps in user group sessions for the conference.

For preconferences: 3 presenters are lined up for the Migration from Horizon to Symphony session, Slavko is scheduled to present the Symphony and Z39.50 session. The search is ongoing for presenters for the Content Management Systems session.

Carla stated that there will be a combined CODI/UUGI Executive Committee/SirsiDynix Execs meeting at the conference on Sunday April 5<sup>th</sup> around 5 PM. There may also be a meeting with the old UUGI/CODI and new COSUGI board members on either the afternoon of Monday, April 6<sup>th</sup> or the morning of Tuesday, April 7<sup>th</sup>. Karen E. will look at the voting deadlines also to determine that the deadlines don't conflict with scheduled meetings.

Work is being done to line up assistance to stuff bags prior to the conference and to work the registration desk. Coleen Neary may have leads on some local Federal Reserve Bank SirsiDynix customers that are not attending the entire conference but that may be willing to help with registration. There are also 2 people working on local arrangements.

Amy Terlaga recently had to resign as CODI president for personal reasons. Colleen Medling will fulfill the remainder of Amy's term. Colleen was the past president of CODI.

**Past Chair** (Mark)

Mark was not present so there was no report.

**Chair-Elect** (Brian)

Brian will use a survey format to gather the questions for the conference Ask SirsiDynix Q & A session.

**Treasurer** (Pat)

Pat reported a balance of approximately \$72,000 in the US account and \$8600 in the Canadian account. This does not include a recent check of \$8000 to CODI for a 2010 conferences fee payment.

**Secretary (Debbie)**

Debbie had nothing new to report at this time.

**Member-at-Large (Merry)**

Merry had nothing new to report at this time.

**Nominating Committee (Karen)**

Karen reported that the call for nominations has gone out. The committee has a few names for some positions but she encouraged everyone to talk to individuals who may be good candidates. The call for nominations was also sent to the CODI members/sites.

**Enhancement Forums (Scott)**

Scott reported that Karen Albright has been hired as a consult by SirsiDynix (at least for the short term) to work with the Enhancement forums/process and updating the website. Scott contacted Berit N. about work that needs to be done concerning enhancements. He stressed how important this is not only to the customers, but also to SirsiDynix. He indicated in his message to Berit that soon he would no longer be in the loop and that a new person would be elected for COSUGI. Scott had not yet received a response from Berit. Carla will follow up as part of her conversation with Berit. It was agreed that SirsiDynix needs to be held accountable. Perhaps a user satisfaction survey can be done.

**Program (Michael & Chris)**

Michael reported on the following items...

There are currently about 60 CODI/UUGI led sessions and 30 SirsiDynix sessions scheduled. There is room for a few more. Chris H. is contacting presenters to get updated information.

Michael will work with Merry and Scott to try to fill in the gaps for Special Interest Groups not yet scheduled.

Chris mentioned that there will be a session for Horizon customers who have no immediate plans to migrate to Symphony.

Chris stated that everyone who submitted sessions to present have been given the forms/info they need to fill out.

The program committee is meeting weekly now. Michael is working with Karen A. about possible gaps in SirsiDynix sessions.

Michael will post the session titles with their draft descriptions by the end of the week or early next week. He may only be able to provide this information for user led sessions.

**Old Business:**

All old business was discussed earlier in the meeting.

**New Business:**

No new business was brought forward.

**Action Items:**

No additional items except those listed earlier in the minutes.

Committee members are reminded that they can update the group calendar on Google calendars.

The meeting adjourned at 1:54 PM CST. The next call will be Thursday, February 19th at 1:00 PM CST.

Minutes respectfully submitted by Debbie Martin