

**UUGI Executive Board**  
**February 8, 2008**  
**Conference Call**

**MINUTES**

- I. Preliminaries: The meeting was called to order at 11:05 CST by chair Mark Andrews.

Present: Debbie Martin, David Slater, Carla Clark, Coleen Neary, Shawn Carraway, Scott Thomas, Debby Conrad, Lissa Potter, Mark Andrews, and Merry Bortz.

Absent: Tammy Baker (CODI), Ranny Lacanienta, Michael Bowden and Karen Eggert.

Carla moved & David seconded to approve the January 25, 2008 minutes as written. The minutes were approved unanimously.

- II. Treasurer's Report:

David reported a bank balance of \$48,518 in checking and \$10,257 in savings with 4-5 checks to be deposited. Memberships are still coming in and David has about 20 people to follow-up on concerning membership payments. David e-mailed Pia to get a list of attendees of the pre-conference and conference to match against paid UUGI memberships. He has not yet received this list and Carla will follow-up with Pia. David is also looking a filing the 2007 taxes. (David had to excuse himself from the call at this time.)

- III. Old Business:

A. SC '08 Report (Lissa)

Pia is slotting all the session rooms and Karen Albright will review the slotting. Lissa reported that they had not been notified concerning the number of registrants to date.

B. Nominations (Coleen)

There are currently enough candidates for a ballot but at this time everyone would be running unopposed. Coleen and Shawn will do another call for nominations. There could also be a write-in option on the ballot. Debby C. will help format and ballot. Coleen will send a list of current candidates to the Exec Committee. Voting will begin approximately March 3<sup>rd</sup> and conclude at midnight the night before the conference begins. Current nominees have been asked to send in their bio and photo.

C. Questions from UUGI members for "Summit" Meeting (Debby and Mark)

Debby indicated we need to begin gathering questions now for the summit meeting. Debby had e-mailed the Exec Committee members a link to see how the Survey Monkey request for questions was written last year. How does it need to be revised? Debby will work with Merry to post the link and call for questions to the UUGI website. Announcements will go out to the lists and forums and as an e-mail blast to those registered for the conference. Mark and Debby will coordinate this.

#### IV. New Business

##### A. Condolences and Thanks to Natalie (Mark)

On behalf of the rest of the Executive Committee, Mark offered condolences to Natalie on the recent passing of her father. He also thanked Natalie for all of her work for the Exec Committee to-date.

##### B. CODI & UUGI Merger Discussions (Carla & Mark)

Shortly before the call today, Carla e-mailed committee members the memo she & Ranny composed following their meeting with CODI reps at ALA recently. The memo contained an overview of the discussions held, comments by both Carla and Ranny, possible merger options, and a suggested text to include with the slate of candidates for UUGI officers. The text would inform UUGI members of discussions held to-date on the possibility of merging the two user groups, give reasoning for possibly merging the two groups, and would ask the membership to vote to either allow the merger discussions/work to continue or to remain as unique groups.

A discussion was held concerning the verbiage of the memo, especially as it compared to the two options for voting. It was decided that since the committee had little time to read the memo prior to the call, the issue would be tabled until the next conference call. Any committee member with suggestions on rewording the memo or the voting options should submit these to the executive committee prior to the call on February 22<sup>nd</sup>. The memo and voting options will then be revised to be included with the officer voting ballot which will be posted in early March.

#### V. Action Items

Carla contact Pia about providing David with list of registrants.

David to follow-up with UUGI members who have not paid their memberships.

Debby, Coleen and Shawn work on ballot preparation.

Coleen and Shawn send final call for nominations.

UUGI Exec Committee members to review text sent by Debby concerning rewording call to membership for summit questions.

UUGI Exec Committee members to review memo from Carla and Ranny concerning merger discussions and text of memo to membership for voting. E-mail the group with suggestions.

Meeting was adjourned at 11:27 AM CST by Mark Andrews. Next call is scheduled for Friday, February 22nd at 11 AM CST. The conference phone # is 1-800-853-0223. The code is 957570.

--Minutes respectfully submitted by Debbie Martin