

**UUGI Executive Board**  
**December 18, 2008**

Present: Merry Bortz, Carla Clark, Karen Eggert, Shawn Carraway, Debbie Martin, Scott Thomas

Absent: Mark Andrews, Brian Sherman, Pat Nicholls, Michael Bowden

Visitors: Amy T. joined the call briefly

Meeting was called to order at 1:05 PM CST by chair, Carla Clark. Carla welcomed everyone.

Shawn moved & Karen seconded to approve the November 6, 2008 Executive Committee meeting minutes as written. The minutes were approved unanimously.

**Reports from officers, appointed representatives, committees:**

**Chair** (Carla)

Carla reported on the following items....

The merger/bylaws voting ended recently. The vote passed with 159 yes votes and 3 no votes so the merger with CODI was approved. CODI chair Amy Terlaga and UUGI chair Carla C. are working on the next steps, signatures and so on.

Registration numbers for the April 09 user group conference are looking good so far.

**Past Chair** (Mark)

Mark was not present so there was no report.

**Chair-Elect** (Brian)

Brian was not present so there was no report.

**Program** (Shawn)

Shawn reported on the following items...

Presentation submissions are down a little from last year but it is not too bad. It was suggested that committee members (or others) with access to local user groups poll those groups for people willing to present at the conference. Some sessions that are anticipated to be the most popular may be presented twice. Carla offered her assistance and the assistance of others on the Executive Committee if Shawn and/or Michael need a hand as things ramp up for the program planning.

In a couple of weeks Shawn will be working with/programming the database (Scooby) that generates the conference program booklet and online descriptions. If anyone has any ideas concerning new features and services that would improve the participants experience let Shawn know. Examples would be the ability to print a draft personal schedule of sessions after registration.

Shawn suggested sending the draft program information out to members of the committee in a round robin approach so several people would have a chance to comment and assist with correcting any errors.

**Nominating Committee** (Karen)

An initial call for nominees willing to stand for the new COSUGI committee positions was included in Carla's message on the results of the merger. Karen has been in e-mail contact with Colleen Medling from CODI. It was discussed that the nominating committee efforts need to be coordinated between the two user groups for this combined election. Karen indicated that a major push for nominees will begin at the first of the year. They had to wait until the merger voting was finalized before proceeding. It is hoped that voting can begin by mid-March and end by midnight April 5<sup>th</sup> with the results being announced at the user conference in Dallas. An idea was brought forward to perhaps have people run together on a "ticket" to share a position. However, it was decided that the bylaws would need to be revised for this to occur. This may be addressed for future elections. (Karen had to leave the call at this time.)

**Secretary (Debbie)**

Debbie had nothing new to report at this time.

**Treasurer (Pat)**

Pat was not present so there was no report.

**Member-at-Large (Merry)**

Merry had nothing new to report at this time.

**Enhancement Forums (Scott)**

Scott reported that since no replacement for his position was found that he will stay on until the person elected to this position is chosen and begins their duties. Scott is having trouble getting responses from people at SirsiDynix on issues/concerns with the forums and enhancements. SirsiDynix staff members are not commenting on forum posts even when the posts specifically ask for their comments. Carla will follow up with Gary R. in January. She will also invite him to the January 22<sup>nd</sup> conference call.

**Old Business:**

The merger and bylaws were passed as discussed earlier.

Carla expects to follow-up in January with Gary and others at SirsiDynix on outstanding issues from the Q & A session at the last SuperConference in Detroit.

**New Business:**

No new business was brought forward.

**Action Items:**

No additional items except those listed earlier in the minutes.

Committee members are reminded that they can update the group calendar on Google calendars.

The meeting adjourned at 1:40 PM CST. The next call will be Thursday, January 22nd at 1:00 PM CST.

Minutes respectfully submitted by Debbie Martin